



Safety & Sustainable
Development
ENVIRONMENTAL

Doc # BMM-HSE-ENV-FRM-0037

Version # 3

Revision / Last Update: 2024/02/27

EMERGENCY AND INCIDENT CALL-OUT RECORD

Emergency and Incident Call-Out Record

<u>Question:</u>	<u>Comment:</u>
WHO reported the incident? (name & position)	
DESCRIBE the incident.	
WHY did the incident happen?	
WHEN did the incident happen (time)?	
WHERE did the incident happen?	
Immediate action taken?	
Is there danger to human safety ?	
Can the problem be contained without further risk to people or the environment?	
If chemical spill, where is the MSDS file? Locate it immediately and get to site.	
Notify appropriate supervisors/managers (who?)	
What is the contact number of the reporting person?	
Immediate action taken after incident was reported.	