



FIRST AID EQUIPMENT DAILY INSPECTION LOG

DESIGNATED STORAGE SITE

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1. RESPONSIBILITIES.

The appointed Section SHE Rep or Alternate shall take responsibility for checking the First Aid Equipment in the Section and logging the results thereof as indicated below and overleaf.

2. APPOINTED PERSONNEL.

SHE Representative		Alternate Rep		Section Supervisor
Name	Signature Date	Name	Signature Date	

3. IMPORTANT.

Only **UNDERGROUND, PLANT & WORKSHOP AREAS** First Aid Equipment Inventory shall be equipped with 2 (two) standard first aid blankets.

All First Aid Boxes shall however be equipped each with a **"rescue blanket"** therein.

The Inspection Log shall be completed daily.

When the box **"Expiry Date"** falls within two (2) weeks of the date of inspection, the box shall be exchanged / renewed at the **"Resus Bay"** situated at the Deeps Shaft Bank.

Should the box seal be broken and / or items removed, the accompanying sheet inside the box shall be completed and taken together with the box and remaining contents to the Resus Bay for restocking and resealing.

IN ADDITION ... the requisite BMF 018 "Incident Report" shall be completed, stating the reason/s for opening the box and submitted to the Safety Dept without delay.

Arrange with the Resus Bay Personnel (Paramedics) **BEFOREHAND** regarding box replenishment / exchanges to avoid undue delay in returning a fully stocked, sealed box back to the designated site.

PTO for the Daily Inspection Log.



NB: A Standard First Aid Equipment Inventory shall consist of:

A standard sealed, undamaged and clean box accompanied, in cases of Underground, Plant and Workshop Areas, with two (2) standard First Aid Blankets.

A standard stretcher, pillow and five (5) supporting straps, undamaged and clean.

A laminated **SS 0021 FIRST AID EQUIPMENT EXTERNAL LIST** prominently displayed at the box position.

YEAR / MONTH: /

Day	Box Expiry Checked	Equipment Condition	Remarks	Signature SHE Rep	Signature Supervisor
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2					
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4					
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File the full Log Book in the designated place for at least three (3) months after the last entry.